

## Republic of the Philippines

## Department of Education

Cordillera Administrative Region Schools Division of Benguet

January 27, 2022

## **DIVISION MEMORANDUM**

No. 30, 52022

To:

Chief Education Supervisors

ALL Performance Management Team Members

ALL Others Concerned

JAN 2 8 2022 GRELEASED

SUBJECT: CORRIGENDUM TO DIVISION MEMO NO. 3, S. 2022 ENTITLED: PRESENTATION OF THE 2021 OFFICE PERFORMANCE COMMITMENT AND REVIEW FORM (OPCRF), 2022 COMMITMENTS, AND PERFORMANCE MANAGEMENT AWARDING SCHEDULE

1. Due to some unavoidable circumstance and equally important activities in schools and districts, there is a need for rescheduling of the earlier scheduled activities.

2. Thus, the following are changes of schedule:

Date	Activities	In-charge
January 31, 2022	Deadline of submission of 2021 OPCRF/IPCRF, 2022 IPCRF Plan	All Division
	and 2022 IPDP of SDO Personnel	*Per division to consolidate and prepare summary of ratings - SGOD c/o Rebeca J. Visaya - CID c/o Gary B. Frondarina - OSDS c/o Errol Alico
February 7, 2022	Signing of submitted 2021 OPCRF/IPCRF	PMT Committee
February 7 to 9, 2022	Refer to Division Memo No s. 2022 entitled Corrigendum and Addendum to DM No. 20 s., 2022 re: School Heads Orientation and Workshop on PPSSH, OPCRF, and their roles in the Enhanced PPST COT for SY 2021-2022. Conduct of Limited Face to Face on February 7 to 8 will be held at SDO Adivay Hall.	PMT Committee
February 14, 2022	Performance Commitment Awarding Ceremony	PMT Committee

- 3. All other scheduled activities stated in the Division Memo No. 3, 2022 shall remain.
- 4. Immediate dissemination of and strict compliance with this Memorandum is directed.

GLORIA B. BUYA-AO Schools Division Superintendent



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